



January Board of Directors & Annual Board of Finance Meeting Minutes

IndyGo

Jan 26, 2023 at 5:00 PM EST

@ 1501 W Washington St Indianapolis IN 46222

ACTION ITEM A – 1

Attendance

Present:





Members: Hydre Abdullah, Brian Atkinson (remote), Bart Brown, Marcus Burnside (remote), Charlie Carlino, Matt Duffy (remote), Mark Emmons (remote), Inez Evans, Mary Ann Fagan, Adairius Gardner, Greg Hahn, Richard Wilson, Jr., Jennifer Pyrz, Cam Radford (remote), Jill Russell, Ryan Wilhite

Staff: Cesar Bermedez (remote), Carrie Black, Danai Bracey (remote), Justin Burcope (remote), Brian Clem, Lesley Gordon (remote), Denise Jenkins-Agurs (remote), Cheryl Purefoy (remote), Brooke Thomas, Aaron Vogel (remote), LaTeeka Washington (remote)

Absent:





Members: Lise Pace

1. Call to Order and Roll Call (Presenters: Greg Hahn, Jill Russell)

-  [board cover 2023 Jan26.docx](#)
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-  [A AGENDA for January 26, 2023 Board Meeting.docx](#)
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Chairman Greg Hahn called the meeting to order at 5:01pm. Chief Legal Officer Jill Russell called the roll. 5 members present in person. There was a quorum.

2. Awards and Commendation (Presenters: Inez Evans)

-  [A1 Awards & Commendation January.docx](#)
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-  [A1 Board report Safe Drivers Dec 2022 .docx](#)
-  [A1 Board Report 1000000 mile award James Wilson.docx](#)

President/CEO Inez Evans gave an update on the Awards and Commendations for December 2022. Recognized were safe drivers for December 2022, one employee for 20 years of safe driving, the December Operations Employee of the month, one employee promotion, one employee retiring after 48 years of service, one employee for 1,000,000 Miles of Safe Driving, and 13 Excellence Awards for 2022.

3. Committee Chairperson Reports (Presenters: Richard Wilson, Jr., Adairius Gardner, Greg Hahn)

Finance Committee - Richard Wilson

Service Committee - Adairius Gardner












Governance & Audit Committee - Greg Hahn

-  [A Finance Committee Chair Report January.docx](#)
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-  [A Service Committee Chair Report January.docx](#)
-  [page intentionally left blank.pdf](#)
-  [A G&A Committee Chair Report October.docx](#)

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The reports were received and entered into the record.

4. Consent Agenda (Presenters: Greg Hahn)




1. A-1: Consideration and approval of minutes from Board meeting held on December 15, 2022
 [A-1 December Board of Directors Minutes.docx](#)
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2. A-2: Consideration and approval of October 2021 SEA (Presenters: Ryan Wilhite)
 [A-2 BOD Action Oct2021 v1 SEA.docx](#)
 [A-2 SEA October2021Changes DRAFT Jan2023 v1.pdf](#)
 [page intentionally left blank.pdf](#)
3. A-4: Consideration and approval of Super Stops 2.0 construction engineering task order (Presenters: Matt Duffy)
 [A-4 Consideration and approval of Super Stops 2.0 construction engineering task order.docx](#)
4. A-6: Consideration and approval of Risk Universe & Heat Map (Presenters: Brian Atkinson)
 [A-6- Jan GA 2023 Heat Map.docx](#)
 [A-6-Risk-Refresh-and-Audit-Plan-for-CY23.docx](#)
5. A-7: Consideration and approval of the second option year with Nolan Security for transit security services (Presenters: Mark Emmons)
 [A-7 Board Letter for Security Services Option Year 2023.docx](#)
6. A-8: Consideration and approval of RFP 22-08-457 Distributed Antenna System (Presenters: Marcus Burnside)
 [A-8 Consideration and Approval of RFP 22-08-457 Distributed Antenna System.docx](#)
7. A-9: Consideration and approval of new Federal lobbying contract (Presenters: Cam Radford)
 [A-9 Lobbyist Contract Renewal.docx](#)

Motion:

Approval of Consent Agenda

Motion moved by Richard Wilson, Jr. and motion seconded by Hydre Abdullah. Mary Ann Fagan - AYE; Hydre Abdullah - AYE; Adairius Gardner - AYE; Rick Wilson - AYE; Motion passed 4-0; Lise Pace absent

5. Regular Agenda (Presenters: Greg Hahn)

1. A-3: Consideration and approval of 2027 transit network service equity analysis (Presenters: Ryan Wilhite)
 [A-3 Action 2027FutureServiceNetwork v1 SEA.docx](#)
 [A-3 Draft Equity Analysis DRAFT 01032023 v3.pdf](#)
 [A-3 SEA 2027 JanIPTCBoard v1.pptx](#)

The 2027 Transit Network is the result of IPTC's continuous planning efforts. These system-wide service changes are the next major milestone in the implementation of the Marion County Transit Plan (MCTP); the first changes are anticipated to occur in February 2023. As part of the service changes, nearly all routes will be modified in some fashion; these changes are how we intend to complete the network redesign that began in 2016.

A service equity analysis is required when service changes trigger IPTC's Major Service Change policy and last longer than 12 months; these system-wide service changes meet or exceed thresholds established by the Major Service Change policy. The 2027 Transit Network alters the future transit network that IPTC was building towards. The equity analysis, however, must compare the existing network (in this case October 2021) to the future network and will not compare future to future; that work was conducted, to some degree, as part of the planning work. Equity analyses are intended to evaluate the impacts of

significant policy changes upon minority and low-income populations relative to non-minority and non-low-income populations pursuant to Title VI of the 1964 Civil Rights Act and federal guidance. Any changes that do not provide similar benefits to minority or low-income populations, as defined by IPTC's established Title VI policy, are considered a disparate impact (DI) or disproportionate burden (DB), respectively.

The 2027 Transit Network service changes resulted in a finding of no DI/DB. This service equity analysis compared the existing transit network (as of October 2021) to the proposed 2027 network, evaluating the impacts of significant policy changes upon minority and low-income populations relative to non-minority and non-low-income populations pursuant to Title VI of the 1964 Civil Rights Act and federal guidance. Full implementation of IPTC's network redesign, as illustrated by the 2027 Transit Network map, will produce a 26 percent increase in the number of weekly transit trips provided to Marion County residents, allowing IPTC to increase the average number of trips to census blocks by nearly 45 percent. Additional information about the results of the analysis can be found in the analysis itself, which is attached to the agenda.

Motion:

Approval of 2027 transit network service equity analysis

Motion moved by Richard Wilson, Jr. and motion seconded by Adairius Gardner. Mary Ann Fagan - AYE; Hydre Abdullah - AYE; Adairius Gardner - AYE; Rick Wilson - AYE; Motion passed 4-0; Lise Pace absent

2. A-5: Consideration and approval of Resolution 2023-01 selecting Construction Manager as Constructor (CMc) as the project delivery system for the East Campus Fleet Terminal Facility Project (Presenters: Jennifer Pyrz)

 [A-5 Resolution for CmC on East Campus.docx](#)

 [A-5 RESOLUTION for CMc.docx](#)

As a local government public agency under Title 36 of the Indiana Code and pursuant to the provisions of Indiana Code, §5-32, IPTC may design and construct the East Campus Operations Center and Fleet Terminal Project at 9503 E. 33rd Street, Indianapolis, IN Project ("Project") utilizing any of the available project delivery systems for public projects, including design-bid-build, construction manager as advisor (CMa), construction manager as constructor (CMc) or design-build.

A CMc acts as a consultant to owners in the development and design phases, but also assumes the risk for construction performance as the equivalent of a general contractor, holding all trade subcontracts during the construction phase. CMc is also known as Construction Manager At-Risk (CMAR).

IPTC desires to use the CMc delivery system for the East Campus Operations Center and Fleet Terminal Project to reduce risk to the agency and improve project outcomes. This delivery method is similar to CMa in that it will allow IPTC to engage a construction professional early in the project to provide advice related to design, cost, schedule, and constructability. However, unlike CMa, the CMc additionally acts as general contractor through construction and holds all (sub)contractor contracts. This method shifts risk of schedule and cost changes from Owner to CMc by providing the CMc with greater control over how the project is constructed.

The selected CMc will provide pre-construction services in cooperation with IPTC staff, including but not limited to conducting design reviews, preparing a cost-loaded project schedule and cost estimates, conducting constructability reviews and value analysis, reviewing specifications and conducting quality control.

Motion:

Approval of Resolution 2023-01 selecting Construction Manager as Constructor (CMc) as the project delivery system for the East Campus Fleet Terminal Facility Project

Motion moved by Mary Ann Fagan and motion seconded by Richard Wilson, Jr. Mary Ann Fagan - AYE; Hydre Abdullah - AYE; Adairius Gardner - AYE; Rick Wilson - AYE; Motion passed 4-0; Lise Pace absent

6. Information Items (Presenters: Greg Hahn)

1. I-1: Receipt of the Finance Report for December 2022 (Presenters: Bart Brown)

 [I-1 December 2022 Financials Summary Revenue only.pdf](#)


The Board received a financial update for December 2022 from Chief Financial Officer Bart Brown.

2. I-2: Insurance Renewals update (Presenters: Brian Clem)

 [I-2 IPTC Insurance Renewals 2023-2024.docx](#)

The Board received an insurance renewals update.

3. I-3: Limited English Proficiency – Requirements, Policies, and Next Steps (Presenters: Grace Olsen)

 [I-3 Olsen InformationItem.docx](#)

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 [I-3 LEP Strategy Service Board Presentation.pptx](#)

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The Board received a Limited English Proficiency – Requirements, Policies, and Next Steps update.

4. I-4: Governance & Audit workplan status (Presenters: Brian Atkinson)

 [I-4- Jan 2023 GA - Workplan Status.docx](#)

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The Board received a Governance & Audit workplan status update.

5. I-5: Ethics Hotline summary report (Presenters: Brian Atkinson)


 [I-5- Jan 2023 Ethics Hotline Summary.docx](#)

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The Board received an Ethics Hotline summary report.

6. I-6: Department Reports

 [I-6a December 2022 Risk and Safety Board report.docx](#)

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 [I-6b PLANNING AND CAPITAL PROJECTS REPORT for 2023-01.docx](#)

 [I-6c PA Board Report FINAL.pdf](#)

 [I-6d DEC OPERATIONS DIV BOARD REPORT -1.2023.docx](#)

 [I-6e January 2023 Board Report.docx](#)

 [I-6f Supplier Diversity - December2022.docx](#)

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The Board received Department Reports for Risk & Safety, Capital Projects, Public Affairs, Operations, Department of People and Teammate Experience, and Supplier Diversity.

7. Adjourn (Presenters: Greg Hahn)

On order of Chairman Greg Hahn and there being no objection, the meeting was adjourned at 5:38pm.

8. Call to Order and Roll Call (Presenters: Greg Hahn, Jill Russell)

Chairman Greg Hahn called the meeting to order at 5:38pm. Chief Legal Officer Jill Russell called the roll. 5 members present in person. There was a quorum.

9. Regular Agenda (Presenters: Greg Hahn)

1. A-1: Consideration and approval of Board of Finance recommendation (Presenters: Bart Brown)

 [2022 Board of Finance report letter.pdf](#)

 [InvestIntEarn2022.xlsx](#)

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Chief Financial Officer Bart Brown and Senior Director of Accounting Cesar Bermudez gave a Board of Finance update to the Board of Directors. The Board had no changes to recommend to this recommendation.

Motion:

Approval of Board of Finance Recommendation

Motion moved by Richard Wilson, Jr. and motion seconded by Hydre Abdullah. Mary Ann Fagan - AYE; Hydre Abdullah - AYE; Adairius Gardner - AYE; Rick Wilson - AYE; Motion passed 4-0; Lise Pace absent

10. Adjourn (Presenters: Greg Hahn)

On order of Chairman Greg Hahn and there being no objection, the meeting was adjourned at 5:45pm.

Jill D. Russell
Chief Legal Officer